



Emporia Recreation Commission COVID 19 Recovery Plan

May 18, 2020



INTRODUCTION

In response to the spread of the novel coronavirus COVID-19, Governor Laura Kelly issued Stay at Home orders as a public health mitigation strategy to slow the spread of the virus.

On April 30th, 2020, Governor Laura Kelly introduced a phased approach to lift the Stay at Home orders and reopen the economy. In her phased plan, the Governor announced that portions of parks and recreation services and operations would be allowed to resume with health and safety precautions enforced.

To support this phased approach, the Kansas Recreation and Parks Association (KRPA) was tasked by the Governor to develop parks and recreation guidelines to reintroduce services while preserving and protecting the community's health and safety. To accomplish this request, the KRPA established a Recovery Planning Task Force which developed state-wide recommendations for parks and recreation agencies. The Emporia Recreation Commission was asked to serve on this committee and has implemented its own recovery plan to reopen its services to the residents of USD #253.

It is important to understand that the reopening of business, in general, will be on a trial and error basis. There will be an increased risk of exposure to our patrons and staff and thus, increased risk of consequences. It is possible that a continuation or re-emergence of COVID-19 will require stricter measures to be implemented.

There is a lot about COVID-19 that the Emporia Recreation Commission Board and staff does not know. How the orders are lifted will be a key determinant of the operations and services offered by the ERC. Included in this plan, the ERC outlines a targeted timeline of reopening in addition to facilities and program precautions designed to mitigate the risk of exposure and ensure the health and wellness of our community.



RECOVERY TIMELINE

The following is the targeted recovery timeline for ERC essential services following the Governor's orders issued on 5/14/20:

PHASE 1 (Extended)	BEGINS MONDAY, MAY 18
MAY 18	Full-time staff returns to work with modified schedules
MAY 26	Front office hours resume 9:00am - 4:00pm Monday - Friday, Fitness Room open with limited hours 7:00am - 4:00pm Monday - Friday. Restrictions/limitations will be required. Members only, no walk-ins. No new memberships will be taken at this time. On-site registration by appointment only.
PHASE 2	BEGINS MONDAY, JUNE 1
JUNE 8	Open Indoor Pool for lap swim only with restrictions, Fitness Room will expand hours as needed. Continue members only and no walk-ins. Begin accepting existing ERC Lap Swim passes.
PHASE 3	BEGINS MONDAY, JUNE 15
JUNE 15	Open Racquetball Courts, Walking Track and Gymnasium with restrictions. Includes pickle ball with modifications to play. Guest Services will remain closed. Check-ins for non-fitness room patrons at the front desk only.
PHASE 4	BEGINS MONDAY, JUNE 29
JUNE 29	Front Office will begin taking new memberships, ERC class passes and drop-ins.
JUNE 29	Building hours will be adjusted, swim classes and fitness classes will resume with restrictions, table tennis will resume with restrictions

Facility Rentals will be discontinued through the summer. Viewing Room will be closed until further notice. The Cabin Fever program will not resume this Summer.

EMPORIA RECREATION CENTER FACILITIES

GUIDELINES/INFORMATION:

- Frontline staff will be notified of proper PPE requirements for their positions. Other employees will be encouraged to wear masks, where appropriate.
 - Masks and gloves will be made available to employees.
- Social distancing strategies will be implemented.
- Intensified cleaning/disinfection schedules will be implemented throughout the facility.
- Frequency of cleaning/disinfection will increase throughout the facility based on usage.
- Additional hand sanitation and cleaning stations will be located throughout the facility.
- Drinking fountains will be available for contactless bottle filling only.
- All facility age requirements still apply.

ENTRY:

- Signage will be posted prior to entry regarding safety and health requirements and recommendations.
- All patrons will be required to enter the South doors.

FRONT DESK:

- Distancing markers will be located on the floor for social distancing measures. Signage will alert patrons to adhere.
- On-site registrations will be handled by appointment only. Only one person per appointment. Masks and social distancing will be required.
- All non-fitness room check-ins will be handled at the front desk. Guest Services will be closed.
- Transactions with no contact will be encouraged.

FITNESS CENTER:

- To avoid cross contamination on the key pad, staff will be present at the check in station at all times to check in each member. Signage will be placed to make patrons aware of this process.
- Equipment will be spaced to enhance social distancing guidelines.
- If equipment is unable to be spaced, use of some equipment will be blocked.
- Distancing signs will be posted along with other safety guidelines.
- Additional cleaning stations and hand sanitizing stations will be available to guests.
- Signage will be posted requesting that guests clean their equipment before and after use.
- Fitness Room will close every 2 hours for 15 minutes to clean and disinfect.
- Youth ages 12 & 13 must have a parent/guardian present in the fitness room.
- Children under the age of 12 are not allowed in the fitness room.

INDOOR POOL:

- Distancing signs will be posted along with other safety guidelines.
 - Viewing area will be closed until further notice.
- ERC provided lifejackets will not be available.
- Noodles and other toys available to the public will be removed.
- Proper PPE will be required by front line staff when it is safe to do so.

LOCKER ROOMS:

- Locker Rooms will be closed until the pool is open for regular use.
- During lap swim, lifeguards will open locker room if restroom is needed.

EMPORIA RECREATION CENTER FACILITIES

GYMNASIUM:

- Distancing signs will be posted along with other safety guidelines.
- No basketballs available for the gym (patrons are allowed to bring personal basketballs.)
 - No pick-up games allowed
 - Do not share basketballs (outside of family)
- Bleacher use will be limited.

INDOOR SPORTS:

- Pickleball schedule will resume as normal with modifications.
 - Must bring in their own paddles and balls (we will not supply)
- Racquetball can resume as normal with use of their own equipment as long as social distancing is observed.
- We will not allow the use of our balls or net for walleyball.
- Table Tennis will resume as normal with use of their own paddles and balls as long as social distancing is observed.

VEHICLE USAGE

- Cleaning/disinfection of each vehicle will occur daily based on usage.
- Mass gathering limits will be applied to all outside vehicle usage requests.

LOBBY:

- Furniture will be moved for social distancing.

MEMBERSHIPS:

- All Current Memberships have been suspended since the facilities closing on March 17. All memberships will be reinstated upon the first check-in at the Emporia Recreation Center.
- Autopay Memberships have been suspended since the facilities closing on March 17. Upon the first check-in at the Emporia Recreation Center, auto-pay accounts will be reinstated. Draft dates will be adjusted based on your first check-in date.

FIELD USE:

- All reservations will continue through the ERC Sports Staff.
- Social distancing guidelines will be in place along with mass gathering limits if social distancing cannot be observed.



CANCELED PROGRAMS/EVENTS:

Sports:

- Track Club
- Neosho Valley Baseball/Softball League
- Spring Adult Softball
- Adult Indoor Soccer League
- Hornet Football Rookie Camp

Youth Programs:

- Camp Wilson
- Science Camp
- Camp Rec
- Cabin Fever (for Summer)

Adult Programs:

- All Coach Tours for 2020
- Mystery Lunch Bunch for Summer
- Kansas City Royals Day Trip
- Pioneer Woman Day Trip
- Tanganyika Park Day Trip

REVISED PROGRAMS/EVENTS:

Sports:

- Baseball/Softball - converted to instructional programs with a possibility of games added to the schedule based on Lyon County's progress through the COVID19 Phases per the Ad Astra plan. Rules modification will be made for sports where equipment is shared.
- Machine Pitch Baseball, Instructional T-Ball and Micro Baseball & Softball will be adjusted to accommodate social distancing guidelines and mass gathering limits. Rules modification will be made for sports where equipment is shared.
- Hornet Baseball Camp, ERC/Lady Hornet Basketball Camp and Emporia High Soccer Academy will be adjusted to accommodate social distancing guidelines and mass gathering limits. Rules modification will be made for sports where equipment is shared.
- Junior Tennis, Tackle Football, Flag Football will be adjusted to accommodate social distancing guidelines and mass gathering limits. Rules modification will be made for sports where equipment is shared.
- Junior Golf - the ERC will no longer be transporting junior players to and from the Emporia Golf Course.
- ERC Fall Soccer & Micro Soccer Clinics will be adjusted to accommodate social distancing guidelines and mass gathering limits.
- Adult Softball Session 1 and 2 will be adjusted to accommodate social distancing guidelines and mass gathering limits.

Youth Programs:

- The ERC is currently exploring options to continue our Summer Scape Day Camp program and our Camp Wilson program.

MARKETING PLAN

- Updates are being made on the Emporia Recreation Center website to maintain consistency in messaging for our patrons as the facility is opened. Dates and details as well as safety measures and protocols will be listed. All program changes will be communicated via the website as well as online registration instructions with helpful how-to videos.
- Social media will be utilized to explain safety at the facility as well as how to keep yourself safe while at the facility. Program changes and registration requirements will be communicated as needed.
- Civic Rec emails will be sent out periodically to patrons to keep them up to date on program changes, updates on hours along with information on restrictions and modifications.
- Updates to local media outlets will be sent regularly to assist in keeping the public informed about programs and facility usage.
- Signage is being posted strategically around the facility to remind members of social distancing, safety at the facility, and new Member Code of Conduct.

IN CLOSING

The Emporia Recreation Commission Board and staff have dedicated sincere commitment to opening its operations in a safe and protective manner. As the leader in recreational services in our community, the Commission will remain committed to the enforcement of these precautions as necessary to preserve the health of our community. As we do with every venture of our operations, the ERC values the strength of our community to work as an active partner in maintaining a safe environment at our facilities and programs. We look forward to continuing to serve the needs of our community during these challenging times and for years to come.